



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

MONDAY–JANUARY 27, 2020 – 3:00P.M.

FIRST 5 GLENN COUNTY – NURTURING NEST
CONFERENCE ROOM
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present: Action Items were addressed by the following quorum.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Chairperson Dwight Foltz | <input checked="" type="checkbox"/> Dianna Camarena |
| <input checked="" type="checkbox"/> Co-Chair Bill Wathen | <input checked="" type="checkbox"/> Paul Barr |
| <input checked="" type="checkbox"/> Heather Aulabaugh | <input checked="" type="checkbox"/> Melissa Stearns |

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera

Administrative Assistant: Cindi Ambriz

Others Present: Randy Jones

- CALL TO ORDER:**
Chair Person Foltz called this board meeting to order at 3:20 p.m.
- ESTABLISH QUORUM:**
Quorum was established
- VERIFICATION OF POSTING OF AGENDA:**
Cindi Ambriz confirmed posting of Agenda
Thursday January 23, 2020
- APPROVAL OF MINUTES:**
Commission approved December 4, 2019 minutes
- APPROVED Motion to Approve:**
Heather Aulabaugh: Made first motion to approve
Bill Wathen: Made second motion to approve
- Public Comment:**
None

ADMINISTRATION

Item 6 Executive Director reported on the following topics:

- Update on shed removal: began 1-26-2020, the insurance claim process took 6 months but will reimburse First 5 Glenn County for damaged sheds and continents, this reimbursement will be towards new storage facility rent.
- First 5 CA Social Media Calendar- provides daily posts for major social media outlets to update on First 5 CA topics
- Lead free filtration- First 5 Glenn County has been in Compliance with the Health and Safety Code Section #130100-130155 all fresh water served at F5 is compliant with lead free filtration >ab2370.
- Delay on tobacco Prop 10 distribution- 2 new computer programs causing delay
- CAPP- stats about childcare in California and county.
- First 5 Glenn County community giveaways- mittens, hats, emergency bottles, pacifiers, and diapers. Commissioner Barr was reminded of First 5 Glenn requested of the County Board of Supervisors to seek possible matching funds from the county to support sustainability of Diaper distributions for identified families of need



NEW BUSINESS

**ACTION Item 7 APPOINTMENT TO FIRST 5 GLENN COUNTY BOARD OF COMMISSIONERS – Heather Aulabaugh
ARTICLE IV, SECTION 3, SUBPART C, BYLAWS - OFFICERS**

Commission received letter from Board of Supervisors informing Mrs. Aulabaugh of the approval of reappointment to the First 5 Glenn County Board to serve as a member until November 3, 2022.

- ✓ **APPROVED** Motion to Approve:
Bill Wathen: Made first motion to approve
Paul Barr: Made second motion to approve

**ACTION Item 8 FIRST 5 COMMISSION RENEWAL APPLICATION – Bill Wathen
ARTICLE IV, SECTION 3, SUBPART C, BYLAWS - OFFICERS**

Commission was presented with the application of Bill Wathen. Commission discussed and voted to approve his application at which time Mr. Wathen was established to vote on remaining Agenda items.

- ✓ **APPROVED** Motion to Approve:
Paul Barr: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

**ACTION Item 9 FIRST 5 COMMISSION RENEWAL APPLICATION – Dianna Camarena
ARTICLE IV, SECTION 3, SUBPART C, BYLAWS - OFFICERS**

Commission was presented with the application of Dianna Camarena. Commission discussed and voted to approve her application at which time Mrs. Camarena was established to vote on remaining Agenda items.

- ✓ **APPROVED** Motion to Approve:
Paul Barr: Made first motion to approve
Bill Wathen: Made second motion to approve

**ACTION Item 10 OFFICIAL LETTER OF RESIGNATION AS A FIRST 5 GLENN COMMISSIONER: Melissa Stearns
ARTICLE IV, SECTION 5, BYLAWS VACANCY AND REMOVAL**

Commission received the official letter of resignation submitted by Melissa Stearns – Official end of term Effective February 11, 2020. Commissioner Stearns did not submit a renewal application, and informed Commission that once her term was up on February 11, 2020 she would be resigning. The Commission discussed and voted to sadly approve the acceptance of resignation for Mrs. Stearns was a great asset to this Board of Commission. The Commission thanks her for her time and commitment to this Board of Commission and to Glenn County.

- ✓ **APPROVED** Motion to Approve:
Paul Barr: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

ACTION Item 11 UPDATED BOARD OF COMMISSION APPOINTMENT ROSTER

Commission received the interim Appointment Roster reflecting all current updates. Commission voted to approve roster.

- ✓ **APPROVED** Motion to Approve:
Melissa Stearns: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

ACTION Item 12 FIRST 5 CA TAX REVENUE DISBURSEMENTS

Commissioners received first statement of Tax Revenue Distributions for the 2019 -20 year. There was a vote to recognize and accept the noted distributions pursuant to California Health & Safety Code section 130150.

JULY - \$15,956.34
AUGUST-\$18,973.08
TOTAL OF FIRST UPDATE TAX REVENUE DISBURSEMENTS- \$34,929.42

- ✓ **APPROVED** Motion to Approve:
Bill Wathen: Made first motion to approve
Paul Barr: Made second motion to approve

ACTION Item13 PROP 56 BACKFILL UPDATE

Commission was presented with an update from Camille Maben, Executive Director of First 5 California, regarding the Prop 56 Backfill amounts from California Department of Tax and Fee Administration.

PROP 56 BACKFILL AMOUNT- \$58,449.54

✓ **APPROVED** **Motion to Approve:**

Melissa Stearns: Made first motion to approve
Bill Wathen: Made second motion to approve

ACTION Item 14 FIRST 5 GLENN COUNTY EXPENDITURE REPORT

The Commission received an update of expenditures and Payments Issued from December 2019–current. Current percentages of budget expenditures were available.

✓ **APPROVED** **Motion to Approve:**

Paul Barr: Made first motion to approve
Melissa Stearns: Made second motion to approve

Item 15 FIRST 5 GLENN COUNTY DATA UPDATE AND REVIEW

Commission received second quarter program data.

ADVANCE PLANNING

ACTION Item 16 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

Next SCHEDULED Meeting

Wednesday - April 1, 2020 Proposed Strategic/ Financial Planning (TBA)

Time: 9:00 a.m. Location: Nurturing Nest Conference Room

Executive Director will be sending out a Doodle Poll to schedule the best time for the next meeting which is with Social Entrepreneurs for Strategic/ Financial Planning.

Item 17 UNSCHEDULED MATTERS AND PUBLIC COMMENT

None

Item 18 ADJOURNMENT

Meeting adjourned: 4:25 p.m.

Submitted by: Cindi Ambriz-- Reviewed and Approved by: Dwight Foltz – Chairperson, Patricia Loera – Executive Director ** (for additional information contact First 5 Glenn County)**